

Centre for Post-Graduate Studies  
August 17, 2010

Context: Recruitment of Temporary Teaching Assistants.

The Centre for Post-Graduate Studies needs Teaching Assistants one each from the areas specified below for providing Academic Support to the Course Teachers and Administrative Support to others. Eligible candidates may send in their CVs not exceeding two pages to the Search Committee at the address given below latest by August 31, 2010.

Dr P Durgaprasad  
Professor & Head  
Centre for Post-Graduate Studies  
NIRD, Rajendranagar, Hyderabad – 500 030  
E-Mail: [pgdrdmnird@gmail.com](mailto:pgdrdmnird@gmail.com)

The candidate should have obtained at least a high second class (55%) in Post-Graduation in the areas of (a) Management, (b) Social Sciences and (c) Quantitative Techniques / Statistics and should not be more than 35 years of age. The posts are purely temporary and contractual for time periods ranging from 6 months to two years depending upon academic performance. A consolidated salary ranging between Rs. 25,000/- to Rs. 30,000/- per month will be offered depending upon skill sets and relevant work experience of at least one year. Besides, as an incentive, subsidized campus housing (type-A), subject to availability, will be considered.

The Teaching Assistants are expected to carry out the following job functions, amongst others:

- (a) Assistance to the Course Teachers
- (b) Class Room support services
- (c) Development of Course material
- (d) Preparation of technical notes, case studies, etc.
- (e) Organise field visits
- (f) Course related logistical arrangements
- (g) Conduct of examinations, assistance in evaluation, and preparation of marks sheets, etc.
- (h) Any other academic activities assigned by the Course Teachers / CPGS Faculty from time to time.

Candidates will be selected through a process of personal interview in the first week of September. The selected candidates are expected to join immediately.

P DURGAPRASAD  
PROF. & HEAD

To  
All Notice Boards, NIRD  
All Notice Boards, of NAARM, MANAGE, DOR, Local Universities, DRR  
NIRD Website.

Ps: Likely date of interview will be September 6. Candidates may kindly note that mere fulfillment of eligibility criteria does not automatically lead to interview call. NIRD process of short-listing the candidates will be followed.