



NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ
(An Organisation of Ministry of Rural Development, Government of India)
Rajendra Nagar, Hyderabad - 500030

Advt.No. Admin/CPGSDE/9-2018

National Institute of Rural Development and Panchayati Raj is a premier Institute of national and international repute in terms of capacity-building and research in the realm of Rural Development and related aspects. **Centre for Post Graduate Studies & Distance Education (CPGS&DE)**, NIRDPR, Hyderabad proposes to engage the services of suitable candidates on temporary basis for the following project positions on contract. The details with regard to the remuneration, qualifications, experience, age, etc., are as follows:

- i) Name of the Position : **Project Faculty (02 Nos)**
Duration : **One year**
Remuneration : Rs.40,000/- per month
Age : 35-40 years.

Essential Qualifications:

Ph.D in Social Sciences specifically in the area of Sociology, Anthropology, Economics, Rural Development or PhD in Marketing Management, Human Resource Management, Financial Management

Experience:

1. Having excellent academic track record with teaching experience.
2. Atleast one year experience in reputed institutions/universities offering regular courses on Rural Development/Rural Development Management

- ii) Name of the Position : **Placement Officer (01 Nos)**
Duration : **One year**
Remuneration : Rs.40,000/- per month
Age : 35 years.

Essential Qualifications:

Master in Social Sciences or Management from reputed institutions/ universities

Experience:

1. Atleast 5 years post qualification experience as Placement Officer or Coordinator
2. Should have excellent track record in managing placements/ recruitment programmes in reputed educational institutions

- iii) Name of the Position : **Project Assistant (02 nos.)**
Duration : **One year**
Remuneration : Rs.20,000/- per month
Age : 30 years.

Essential Qualifications:

M.A in Social Sciences

Experience:

1. 2 years experience in managing the administrative affairs colleges/universities running educational programmes.
2. Proficiency in managing data base/records in computer specially in admission/examination/placement etc.

- iv) Name of the Position : **Classroom Attendant**
Duration : **One year**
Remuneration : Rs.10,000/-
Age : 18-25 years.

Essential Qualifications:

Intermediate having knowledge in computer, scanning, photo copying, binding, packing and dispatching

At least two years experience as Attendant in reputed educational institutions in maintenance of classrooms including audio visual and other IT related requirements.

General conditions:

- A candidate can apply for any number of posts. However, each candidate will be Assessed/ Interviewed only once irrespective of the number of posts applied for.
- This project assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future
- The Institute has a right to shortlist the candidates as may be necessary
- Canvassing in any form will be treated as disqualification
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases
- The selection will be at NIRD&PR, Rajendranagar, Hyderabad.
- The candidates should apply through online registration available on the website www.nird.org.in

The **last date for submitting applications online is 16.10.2018 till 05:30 PM.** Applications received after the due date and time will not be considered.

The shortlisted candidates will be informed about the date, time and venue of the Interview.

Sd/-

Assistant Registrar (E) i/c